

DATA PRIVACY POLICY

It is the policy of Asian College of Technology International Educational Foundation to respect and uphold data privacy rights, and to ensure that all personal data collected from students, their parents or guardians, alumni, employees, and other third parties upon visiting our website, are processed pursuant to the general principles of transparency, legitimate purpose, and proportionality as stated in Data Privacy Act. Please take the time to read this Policy explaining how we process the information we collect from or generate about you every time you access this website.

Other domains (e.g., websites, microsites, webpages, etc.) managed or maintained by the school, including those by affiliated units, may be covered by a separate and different policy.

Information We Collect

Whenever you browse this site, we use cookies, which may be set by our webserver or provided by a third party. These are small text files that are automatically downloaded to your browser upon visiting this site. These then collect your browsing data in order to help the site better interact with you and other visitors. In other instances, cookies are also relevant for authentication, session management, and performance analytics and automatically record technical information about your visit. They may include the following:

- Facebook Account
- Email Address
- Full Name
- Gender
- IP Address
- Browser Information
- Demographic Information

Processing and use of the collected personal data

- To assist in communicating to the visitor the services provided by ACT-IEF.
- To assist in improving the design and content of our website.
- To assist the visitors in its interaction with the site by providing information about the areas visited, time spent and any issues encountered, such as error messages.
- To assist in troubleshooting tasks and inquiries.
- To assist in maintaining the safety and security of the site and its visitors or users.
- To assist in determining demographic information on the usage of the site.
- To assist in enforcing regulatory requirements or claims that would govern both the visitor and the site with respect to the information provided as well as its stated purpose.

Security and Retention

All information collected by domains and its official FB Page maintained by the School is stored in the Systems Development Office (SDO) that are accessible only to authorized personnel. The collected information is kept for as long as necessary to achieve the declared purpose for its collection. In no case is it shared with or transferred to other persons or organizations, unless required or permitted by law.

Rights of the Data Subjects

You have rights under the law regarding your personal data. Should you wish to exercise these, or if you have some questions relating to the School's data protection policy, you may contact the ACT-IEF Data Protection Office through the following:

actiefdpo_2019@act.edu.ph

Landline: (032) 238-2380 Local 12

Address: 7th Floor, ACT Cyber Tower, Corner Leon Kilat and P. Del Rosario Sts., Cebu City

Note: The services on this site are generally intended for persons 18 years and above. In the event that information to be collected by or contributed to ACT-IEF is that of a minor, prior consent from the parent or legal guardian should be obtained in compliance with RA 10173.